



## How to place a DMV Motor Vehicle Report Check (MVR Check)

1. Place a criminal background check order at [InstantCriminalChecks.com](http://InstantCriminalChecks.com).
2. Send an email to [service@InstantCriminalChecks.com](mailto:service@InstantCriminalChecks.com), requesting an MVR Check.
3. Enter the email subject as "Order Number ### - MVR Check". (Replace ### with the 6 digit order number)
4. Within the email, please provide the following:  
 License number: \_\_\_\_\_  
 State: \_\_\_\_\_ (Name of the State where the license was issued)  
 Gender M or F: \_\_\_\_\_ (Required in Georgia only)
5. Attached a scanned PDF of the signed Applicant Release Form or fax it to the following 1-877-732-3436.
6. Once the order is completed, we will send you the results as a PDF document via email.

States	Years Reported	Driver License Number Formats	States	Years Reported	Driver License Number Formats
Alabama	5 years	7 Numeric or 1 Alpha & 6 Numeric	Montana	3 years	13 Numeric
Alaska	3 years	7 Numeric	Nebraska	3 years	1 Alpha & 3-8 Numeric
Arizona	3 years	SSN or 1 Alpha & 8 Numeric	Nevada	3 years	10 Numeric or the Alpha X & 8 Numeric
Arkansas	3 years	8 Numeric with zero in front or 9 Numeric	New Hampshire	3 years	2 Numeric, 3 Alpha & 5 Numeric
California	3 years	1 Alpha & 7 Numeric	New Jersey	5 years	1 Alpha & 14 Numeric
Colorado	7 years	9 Numeric or 1 Alpha & up to 6 Numeric	New Mexico	3 years	9 Numeric
Connecticut	3 years	9 Numeric	New York	3 years	9 Numeric or 1 Alpha & 18 Numeric
Delaware	3 years	1 to 7 Numeric	North Carolina	3 years	1 to 12 Numeric
D.C.	3 years	7 to 9 Numeric	North Dakota	3 years	9 Numeric or 3 Alpha & up to 6 Numeric
Florida	7 years	1 Alpha & 12 Numeric	Ohio	3 years	2 Alpha & up to 6 Numeric
Georgia	7 years	7 to 9 Numeric	Oklahoma	3 years	1 Alpha & 9 Numeric or 9 Numeric
Hawaii*	3 years	9 Numeric or the Alpha H & 8 Numeric	Oregon	3 years	1 to 9 Numeric
Idaho	3 years	2 Alpha, 6 Numeric & 1 Alpha	Pennsylvania	3 years	8 Numeric
Illinois	3 years	1 Alpha & 11 Numeric	Puerto Rico*	3 years	—
Indiana	3 years	10 Numeric or 1 Alpha & 9 Numeric	Rhode Island	3 years	7 Numeric or the Alpha V & 6 Numeric
Iowa	3 years	9 Numeric or 3 Numeric, 2 Alpha & 4 Numeric	South Carolina	3 years	1 to 10 Numeric
Kansas	3 years	9 Numeric or the Alpha K & 8 Numeric	South Dakota	3 years	6 or 8 Numeric or SSN
Kentucky	3 years	1 Alpha & 8 Numeric	Tennessee	3 years	7 to 9 Numeric
Louisiana	3 years	9 Numeric	Texas	3 years	8 Numeric
Maine	3 years	7 Numeric	Utah	3 years	4 to 9 Numeric
Maryland	3 years	1 Alpha & 12 Numeric	Vermont	3 years	8 Numeric or 7 Numeric & 1 Alpha
Massachusetts	3 years	9 Numeric or the Alpha S & 8 Numeric	Virginia	3 years	9 Numeric or 1 Alpha & 8 Numeric
Michigan	3 years	1 Alpha & 12 Numeric	Washington	5 years	7 Alpha, 3 Numeric & 2 Alpha-Numeric
Minnesota	5 years	1 Alpha & 12 Numeric	West Virginia	3 years	7 Alpha/Numeric
Mississippi	3 years	9 Numeric	Wisconsin	3 years	1 Alpha & 13 Numeric
Missouri	7 years	9 Numeric or 1 Alpha & 5-9 Numeric	Wyoming	3 years	9 Numeric

MVR Checks are typically completed in one business day, except for the states with a \* take longer. Guam and U.S. Virgin Islands may take over 1 month and Puerto Rico may take over 2 months to complete.

Customers must have an account and be approved to place MVR Checks prior to placing an order.

